

# REPORT TO CABINET

REPORT OF:                      PORTFOLIO HOLDER – ACCESS AND  
ENGAGEMENT

REPORT NO.:                      POI 10

DATE:                                23<sup>rd</sup> January 2008

<b>TITLE:</b>	<b>ICT Strategy 2008-12</b>
<b>FORWARD PLAN ITEM:</b>	Yes
<b>DATE WHEN FIRST APPEARED IN FORWARD PLAN:</b>	January 2007
<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>	Key Decision

<b>COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:</b>	Cllr Ray Auger Access & Engagement	
<b>CORPORATE PRIORITY:</b>	Use of Resources and Customer Service	
<b>CRIME AND DISORDER IMPLICATIONS:</b>	None	
<b>FREEDOM OF INFORMATION ACT IMPLICATIONS:</b>	The ICT Strategy will be published on the Council's website and will be available for public inspection at the District Council's offices.	
<b>INITIAL EQUALITY IMPACT ASSESSMENT</b>	<b>Carried out and appended to report?</b>  <div style="text-align: center;"><b>No</b></div>	<b>Full impact assessment required?</b>  <div style="text-align: center;"><b>Yes</b></div>
<b>BACKGROUND PAPERS:</b>	Current ICT Strategy. Corporate Plan	

## **ICT Strategy 2008-12**

### **1. INTRODUCTION**

A review of the Council's ICT Strategy has been carried out and is now due for adoption by the Cabinet as a matter of local choice as provided for in the Council's constitution.

Consultation with stakeholders has taken place through the period of the preparation of the draft strategy. This has included the strategic management team and also the Engagement Policy Development Group.

### **2. RECOMMENDATIONS**

It is recommended that the Cabinet adopt the ICT Strategy as attached at Appendix A.

Delegate that any minor amendments to the strategy be made by the Strategic Director, in consultation with the Access & Engagement Portfolio Holder.

### **3. DETAILS OF REPORT**

The attached strategy covers the period 2008-2012, although the strategy will be reviewed annually to ensure that it remains fit for purpose.

This ICT strategy document fulfils a number of important objectives:

- Document current capacity as a baseline for moving forward
- Secure buy in from all council stakeholders for the development of ICT in the future
- Ensure that IT activities are in line with Service Section objectives and priorities and that these objectives 'join up' with wider government targets.
- Provide a framework for IT to support the priorities within the council as a whole
- Plan future developments
- Act as a useful reference point for new staff or external partners to help them understand the operations and infrastructure within IT
- Reduce and manage risk
- Identify and prioritise key areas where ICT can significantly improve service provision to service sections and citizens
- Increase efficiencies
- Support the change management process
- Secure management commitment for IT Section plans and activities
- Manage expectations within the Section and across the council
- Deliver an implementation timetable
- Business continuity and succession planning

### **4. OTHER OPTIONS CONSIDERED AND ASSESSED**

The importance of the ICT service for the Council implies that the production and implementation of the strategy is a key component in the delivery of brilliant

services to the public, therefore it is considered that there is no option other than to produce a strategy for adoption by the Cabinet.

## **5. COMMENTS OF DEPUTY SECTION 151 OFFICER**

The service manager has confirmed the financial implications arising from this strategy are incorporated into the proposed budgets for both capital and revenue for the next 3 financial years. These proposals can be found elsewhere on the agenda.

## **6. COMMENTS OF MONITORING OFFICER**

I fully support the contents and the need for an up to date ICT strategy to ensure it is fit for purpose. It is essential the ITC strategy sets a clear steer for all governance issues relating to IT use and in particular the protection and processing of personal data.

## **7. COMMENTS OF OTHER RELEVANT SERVICE MANAGER**

None

## **8. CONCLUSION/SUMMARY**

The production of the ICT Strategy has involved key stakeholders which has informed the development of the strategy.

## **9. CONTACT OFFICER**

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